

Quotation Request //

US Government Publishing Office

Atlanta Regional Office
3715 Northside Parkway, Suite 4-305
Atlanta GA 30327-

JACKET:524-177

Quotations are Due By:

(Eastern Time)11:00 AM on 05/10/2021

**Submit Quotes Online, unless otherwise instructed, via: <http://contractorconnection.gpo.gov/openjobs.aspx>
Contractor must provide mandatory W-9 form before GPO makes payment.**

TITLE: Mantoux Tuberculin Skin Testing Rulers

QUANTITY: 1 Plastic Rulers

***** FIXED PRICE - INDEFINITE QUANTITY CONTRACT *****

NOTE: #1: Award will be based on the largest quantity of plastic rulers for \$1,844.00. Potential vendors must submit the fixed price of \$1,844.00 plus the quantity they will produce for the fixed price. In the event of a tie quantity, the award will be determined by the overall lowest discounted cost. Additionally, a cost must be submitted for each additional (each, 100, or 1,000) copies.

NOTE #2: This is a fixed cost contract. If Author's Alterations are made during the proofing stage, the total quantity may be reduced in accordance with the contractor's quoted additional rate to offset the cost of the Author's Alterations.

SUBMISSION OF QUOTES: Vendor to submit quotes via Quick Quote

(<https://contractorconnection.gpo.gov/OpenJobs.aspx>). Late quotes will not be accepted. All problems submitting quotes via Quick Quote must be reported prior to bid opening time to 404-605-9160.

TRIM SIZE: 5.871 x 1.461"

PAGES: Face and Back

SCHEDULE:

Furnished Material will be available for pickup by 05/10/2021

Deliver complete (to arrive at destination) by 06/04/2021

F.O.B. destination

NOTE: Contractor must notify the ordering agency on the same day that the product ships/delivers via e-mail sent to Chris Ridgeway (fxy9@cdc.gov) and the Atlanta Regional Office. The subject line of this message shall be "Distribution Notice for Jacket XXX-XXX, Req. X-XXXXX. The notice must provide all applicable tracking numbers, shipping method, and Title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

QUALITY LEVEL: 3 Quality Assurance Through Attributes (GPO PUB 310.1, effective May 1979 (Rev. 9-19)) applies.

DESCRIPTION:

ATTACHMENT NOTICE: The specifications for subject order include attachment(s) that are an integral part of the specifications. No additional payment will be allowed for the correction of errors due to the failure of the contractor to examine the attachments and thoroughly understand the nature and extent of the

work to be performed.

Face screen-prints type, rule, solid, reversed type, and line art matter in Black ink with uncommon bleed on 1 side (head margin). Back screen-prints type, rule, solid, and reversed type matter in Black ink. Round all corners. See Attachment.

MATERIAL FURNISHED: Contractor to receive. .

- One Adobe Illustrator file (see ELECTRONIC MEDIA below) will be emailed upon award.

ELECTRONIC MEDIA:

- PLATFORM: Unknown
- SOFTWARE: One Adobe Illustrator will be provided. NOTE: Contractor to create page layout and provide adequate bleed margins as necessary.
- COLOR: May be identified as spot color, CMYK and/or RGB. Contractor to convert all colors to spot color Black.
- FONTS: Contractor to provide any missing fonts as necessary.
- OUTPUT: High resolution (1200 dpi or higher) output required.

ADDITIONAL INFORMATION:

- Contractor must have the ability to edit PDF files when provided by the Government.
- Contractor is not to request that electronic files provided be converted to a different format. If contractor wishes to convert files to a different file format, the final output must be of the same or higher quality.
- The contractor is cautioned that furnished fonts are the property of the Government and/or its originator. All furnished fonts are to be eliminated from the contractor's archive immediately after completion of the contract.
- Identification markings such as register marks, commercial identification marks of any kind, etc., except GPO imprint, form number and revision date, carried in the electronic files, must not print on the finished product.
- PRIOR TO IMAGE PROCESSING, THE CONTRACTOR SHALL PERFORM A BASIC CHECK (PREFLIGHT) OF THE FURNISHED MEDIA AND PUBLISHING FILES TO ASSURE CORRECT OUTPUT OF THE REQUIRED REPRODUCTION IMAGE. ANY ERRORS, MEDIA DAMAGE OR DATA CORRUPTION THAT MIGHT INTERFERE WITH PROPER FILE IMAGE PROCESSING MUST BE REPORTED TO YOUR CONTRACT ADMINISTRATOR.
- THE CONTRACTOR SHALL CREATE OR ANY NECESSARY TRAPPING, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.
- When PostScript Files are not furnished - prior to making revisions, the contractor shall copy the furnished files.
- UPON COMPLETION OF THIS ORDER, THE CONTRACTOR MUST FURNISH FINAL PRODUCTION NATIVE APPLICATION FILES (DIGITAL DELIVERABLE) AND ONE "PRESS QUALITY" PDF FILE WITH THE FURNISHED MEDIA. STORAGE MEDIA MUST BE MAC/PC COMPATIBLE. THE DIGITAL DELIVERABLES MUST BE AN EXACT REPRESENTATION OF THE FINAL PRODUCT AND SHALL BE RETURNED ON THE SAME TYPE OF STORAGE MEDIA AS WAS ORIGINALLY FURNISHED. The Government will not accept, as digital deliverables, PostScript files, Adobe Acrobat Portable Document Format (PDF) files, or any proprietary file formats other than those supplied, unless specified by the Government.

PAPER: * Must be in accordance with JCP Paper Specification Standards in effect on date of this order
White High Calendered Flexible Vinyl Plastic, 20 mil** Basis Weight

NOTE: Plastic must be firm enough to maintain its form when held, but flexible enough to allow for ruler to be easily molded as a single entity to a human forearm.

COLOR OF INK:

Black

PRINT PAGE: Head to Head

MARGINS:

Face: Uncommon bleed at head margin

Back: Adequate gripper

Follow file setup.

PROOFS:

Deliver the following proofs to the department (via email) on or before May 14, 2021.

All proofs will be withheld not longer than 2 workdays from date of receipt by the Government** to date proofs are MADE AVAILABLE FOR PICKUP by the contractor. It is the responsibility of the CONTRACTOR to make the necessary pickup arrangements when notified that the reviewed proofs are available. Contractor is responsible for all costs incurred in the delivery and pickup of proofs. If an overnight delivery carrier (i.e. UPS or Fed Ex) is to be used, contractor MUST include a fully completed return airbill (prepaid by the contractor) with the delivered proofs.

(*) CONTENT PROOF: 2 sets of digital CONTENT proof created using the same Raster Image Processor (RIP) that will be used to produce the product. Proof shall be collated with all elements in proper position (not pasted up), imaged, and trimmed to the finished size/format of the product.

BINDING:

Trim 4 sides. Round all corners.

PACKING:

Shrink wrap in suitable quantities. Pack suitable per shipping container.

Mark boxes with title, contents, quantity, contractors return address, purchase order numbers, and stock number 99-7047.

Note: Cartons will be weighed upon arrival. Cartons must have exact count as labeled, or the shipment will get rejected at the contractor's expense. Contractor is responsible for all shipping charges.

NOTE: All shipping cartons require a carton label. Noncompliance with the labeling and marking specifications on this order may be cause for the Government to reject the shipment at destination and return it to the contractor at his/her expense. The Government may, at its option, relabel and/or remark in accordance with the specifications and charge all costs to the contractor. There will be a minimum charge of \$50.00 per order (per Jacket) for all labeling and marking corrections that are made by the Government due to the contractor's failure to label/mark all cartons per specifications and Contract Terms.

DISTRIBUTION:

Deliver set 1 of proofs to: CDC, Attn: Chris Ridgeway (404-639-4282), Clifton Road Campus Deliveries, Transshipping Facility, 1600 Clifton Road, Building 19-Basement, Room B-111, M/S:H19-B (Print Services), Atlanta, GA 30329.

Deliver set 2 of proofs to: Peri Hopkins (404-639-8988), 2565 Sunset Drive, Atlanta, GA 30345.

Deliver ALL copies to: NPC Publication Distribution Center, 700 North Third Avenue, Altoona, PA 16601.
POC: Michael Bingham 866-377-8225, Logistics Manager, NPC Inc.
Schedule delivery 48 hours in advance and provide a shipping/packing slip for shipment.

NOTE: ALL shipments delivering to ALTOONA, PA 16601 require the following:

1. Each package must be labeled with the following information.
 - a. Publication (stock) number
 - b. Quantity per carton
 - c. Title
 - d. Return address of contractor
 - e. Purchase order number and/or jacket number
2. Shipment must contain a packing slip with the following information.
 - a. Publication (stock) number
 - b. Total number of pieces shipped for each item
 - c. Total number of cartons shipped for each item
 - d. Contractor information and point of contact
 - e. Purchase order number and/or jacket number
3. Individual carton weight cannot exceed 45 pounds.
4. Materials delivered on pallets cannot exceed the height of 54 inches.
5. Materials delivered on pallets must have a bill of lading.

The exact count is required for 1B & 2B. Cartons will be weighed and counted upon arrival. If ANY of the requirements above are not fulfilled, the shipment may be refused upon delivery at the contractor's expense.

Contractor MUST contact Michael Bingham at 866-377-8225 at least 48 hours in advance to schedule any freight deliveries between the hours of 8:00AM and 3:00PM, Monday through Friday.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests -- General Inspection Level I.
- (b) Destructive Tests -- Special Inspection Level S-2.

Specified Standards -- The specified standards for the attributes requiring them shall be:

ATTRIBUTE	SPECIFIED STANDARD
P-7. Type Quality and Uniformity	File Setup

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site preaward survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement
- 2) Most recent balance sheet
- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s)
- 7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential, and used only for the determination of responsibility by the Government. Failure to provide the requested information in the time specified by the Government may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

PAYMENT: Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing. Instruction for using this method can be found at the following web address:
<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html> .

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

Vendors are expected to submit invoices within 30 days of job shipping/delivery.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/vendors/how-to-get-paid>.

Attachment(s): Attachment(s) is/are part of the specification, click 'Download Attachment(s)' link below to view and print the attachments that are part of these specifications.

Download Attachment(s): <http://contractorconnection.gpo.gov/download.aspx?Jacket=524177>